

**Palisair Home Owners Association**  
A NON-PROFIT CORPORATION  
P.O. Box 901  
Pacific Palisades, CA 90272  
[www.palisair.org](http://www.palisair.org)

The association itself is a "Tract Committee"  
under the Declaration of Restrictions covering  
Tracts 15944, 15948 and 19890, and operates as  
such through its Board of directors and its Officers

November 8, 2011

Mr. Ray Nosrati  
3801 Marfield Ave.  
Suit B  
Tarzana Ca 91356

Re: ***Proposed Project at 16058 Anoka Drive, Pacific Palisades***

Dear Mr. Nosrati:

It was a pleasure meeting you on November 1 at the property located at 16058 Anoka Drive with regard to the proposed construction project at that site. As you know, the review conducted by the Board for the Palisair Home Owners Association ("PHOA") of the materials submitted for consideration, as well as the story poles erected at our request, confirmed that the initially proposed project would pose substantial view obstruction for many of the affected neighbors, in violation of the applicable CC&Rs. Nevertheless, I understand that you intend to prepare a revised plan, which will not pose such a violation.

The Board will promptly review any plans submitted in this regard to determine their compliance with all aspects of the CC&Rs. As you have noted, the neighbors potentially affected by your potential project are very concerned about any view obstruction posed, and, as such, it is our intention to share with them any materials you submit for review. I thus encourage you to make them as complete and comprehensive as possible, in order to satisfy the concerns of all persons involved.

I will note, for your future consideration, that the PHOA has a formal process for submission of plans for conditional and final approval in this regard. A copy of the Application Form, which sets forth the extent of the materials required for this approval process, is attached for your review.

At the present time, as we are only evaluating the potential for view obstruction posed by a potential project, the full submission outlined in the Application Form is not mandated, though you are free to submit any and all pertinent materials which will affect our analysis and approval process.

*Proposed Project at 16058 Anoka Drive, Pacific Palisades*

November 8, 2011

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I look forward to hearing from you soon. If you have any questions or concerns about this matter, please feel free to contact me.

Sincerely,

Steven D. Di Saia  
Chairman, Plans Committee  
PALISAIR HOMEOWNERS ASSOCIATION

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**APPLICATION FOR APPROVAL  
FOR PROPERTY ALTERATION/CONSTRUCTION**

Submittal Date: \_\_\_\_\_ Project Site Address: \_\_\_\_\_

From: \_\_\_\_\_ Address: \_\_\_\_\_  
Property Owner(s)

Phone: Home \_\_\_\_\_ Business: \_\_\_\_\_ Cell: \_\_\_\_\_

Legal Description of Property: Lot No.: \_\_\_\_\_ Block No.: \_\_\_\_\_ Tract No. \_\_\_\_\_

Check whether application is for:  PRELIMINARY or  FINAL approval

**THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:**

\$100.00 Plan Check Fee. (Check to be Made Payable to: *Palisair Home Owners Association*)

For **PRELIMINARY** approval, 2 copies of plans showing the following data:

1. Name & address of property owner.
2. Lot, tract number, and street address for Project.
3. Site plan at 1/8" scale or larger, showing existing and proposed dimensions of the property and structures involved in the project, including scale distances from property lines and street face of adjacent curbs, if appropriate.
4. Plan(s) for pools, walls, fences, and gates, including dimensions and materials, if involved in project.
5. Preliminary cutting, filling, grading, and excavation plans, showing original and planned pad height and contours, if involved in project.
6. A professional colored rendering of proposed construction or addition, if requested by the PHOA.
7. Photographs of area to be affected by proposed construction or addition, if requested by the PHOA.

For **FINAL** approval, 2 copies of plans, as stamped and approved by the Department of Building and Safety, showing the following data:

1. All of the data and information required above for Preliminary Plans.
2. Complete working drawings of proposed construction or addition. If changes were made to Preliminary Plans previously approved, the Architect shall cloud all such changes.
3. Structural engineered drawings, if appropriate and requested by the PHOA.
4. All pertinent specifications, demonstrating materials to be used for all proposed work and color of all such materials. Manufacturers' color samples or actual product samples, not to exceed 8" square, may be requested by the PHOA.
5. Exterior lighting and landscape plans and specifications, if involved in project.

The property owner agrees with the conditions of submission and understands and agrees that, under the Covenants, Conditions, Restrictions, and Reservations (CC&R's) of the PALISAIR HOME OWNERS ASSOCIATION (PHOA), the proposed project shall be performed in compliance with the drawings, specifications, and other information submitted and approved by the Architecture Review Committee of the PHOA. The property owner further agrees to cooperate with any request by the PHOA to review the drawings and specifications, as well as the Project site, as needed to confirm compliance with the CC&Rs and any terms to the approval obtained.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Please Print): \_\_\_\_\_ Email: \_\_\_\_\_

**Please drop off or mail to:**

**Steven Di Saia  
1156 Las Pulgas Place  
Pacific Palisades, CA 90272**

**THANK YOU FOR YOUR TIME AND COOPERATION**

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**For office use only:** Architectural Fee Check #: \_\_\_\_\_ Amount: \$ \_\_\_\_\_  
Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Notes on Submittal: \_\_\_\_\_

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