

**Subject:** Palisair Home Owners Association - Plans

**Date:** Wednesday, September 30, 2015 at 2:08:22 PM Pacific Daylight Time

**From:** Kim Bantle <ksbantle@gmail.com>

**To:** sunnyforoosh@yahoo.com <sunnyforoosh@yahoo.com>

**BCC:** drfkirk@verizon.net <drfkirk@verizon.net>

Hi Sunny,

Just wanted to introduce myself. I am the Plans Committee Chair for the Palisair Home Owners Association (PHOA). It has come to my attention that you may be planning a construction project at your home at 1600 El Medio Avenue. Just wanted you to know that you are a member of the Palisair HOA so must abide by the CC&Rs that rule your tract. When you are ready and before you go to the city, you must submit your plans and an application to the HOA.

I've attached an application as well as the Plans Review Process for your convenience. These forms and the CC&Rs can be found on the PHOA website at [www.palisair.org](http://www.palisair.org).

The next Board meeting to review plans is on Monday, October 19. We like to have the plans 10 days prior to the monthly meeting as they go to our consulting Architect for review. Plans, copies, PDF and payment can be dropped off with me at 563 Via de la Paz, PP. Once received and reviewed by our Architect, the plans will be reviewed by the Board at the next board meeting. If all is ok you will receive preliminary approval and can then take the plans to the city.

Please let me know if you have any questions or if I can be of any kind of service.

Best,

Kim Bantle  
PHOA  
310-418-5758