

**Palisair Home Owners Association**  
A NON-PROFIT CORPORATION  
P.O. Box 901  
Pacific Palisades, CA 90272  
www.palisair.org  
Palisair@gmail.com

The association itself is a "Tract Committee"  
under the Declaration of Restrictions covering  
Tracts 15944, 15948 and 19890, and operates as  
such through its Board of directors and its Officers

December 28, 2015

**Re: 2016 ANNUAL MEETING & VOTING PACKET**

Dear Palisair Homeowner:

The annual meeting of the Palisair Home Owners Association will be held at 7:00 p.m. on **Tuesday, February 9, 2015** in Jane Hall in Pacific Palisades Presbyterian Church, which is located at 15821 Sunset Blvd. The agenda for that meeting is enclosed.

For the election of new Board members, our 2012 revised By-Laws provide for staggered 3-year terms of office. Therefore, we have three positions to fill this year. Biographies for the current nominees are enclosed, as well as the ballot for your confidential vote. The instructions on the requisite handling of the ballot are also provided.

Because the vote for Association Directors is done solely by mail, and because no other voting will take place at the Annual meeting this year no annual meeting quorum is needed. However, a full third of the Association needs to return their ballots to meet a quorum requirement to make the vote for Directors valid. We strongly encourage you to return your mail-in ballot postmarked by **January 28, 2016**. If you do not wish or feel unable to participate in the vote for Association Directors you may still help meet our quorum by marking "Abstain" on your ballot.

**As a reminder, your dues bill and budget for 2016 were mailed to you on November 30<sup>th</sup>. If you have already paid your 2016 dues, thank you. If not, to avoid a late charge your 2016 dues payment must be received no later than February 1, 2016.**

We are required by law to inform you of the powers given to the Board of Directors, if a homeowner does not pay the annual mandatory dues. We have done so in our "PHOA Assessments and Dues Collection policy." This document is available on our Palisair.org website. Also, please review the CC&Rs, Article VII Assessments, Section 1. Creation of Lien and Personal Obligation of Assessments.

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The Annual Meeting of the Palisair Home Owners Association is the Association's only mandatory meeting for the year, so we sincerely hope you will attend. This meeting is especially important as that night we will also report on the results of the January PHOA Survey regarding the urgent need to completely redo our CC&Rs.

Sincerely,

A handwritten signature in blue ink, appearing to read "F. Kirkpatrick".

Francine Kirkpatrick, PHOA President