

Palisair Home Owners Association

A NON-PROFIT CORPORATION

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The association itself is a "Tract Committee" under the Declaration of Restrictions covering Tracts 15944, 15948 and 19890, and operates as such through its Board of directors and its Officers

PHOA BOARD MEETING - EXECUTIVE SESSION MAY 15, 2017 MINUTES

NOTE: This meeting is closed to the membership per Civil Code §493

I. Howard Weisberg called the meeting to order at 11:00 pm at his residence.

Present: Brian Bradford, Diana Ungerleider, Roger Broderick, Chuck Emerick, Howard and Suzanne Weisberg. Absent: Francine Kirkpatrick and Miriam Schulman.

II. Personnel Issues

- a. Howard offered to serve as PHOA Vice President since Francine has been unavailable due to health issues. *Chuck moved to appoint Howard as Vice President; Diana seconded; passed unanimously.*
- b. Miriam and Diana will resign from Board at end of January, 2018. Discussion was held on need for new Board members. Diana will write description of secretarial responsibilities and include an estimate of monthly hours.

III. Executive Committee

Howard explained the need for a PHOA Executive Committee, to be comprised of 3 Board members and an alternate. Committee can make decisions, provided members agree unanimously, during the periods between public meetings. Board is in agreement. Howard, Chuck and Francine will serve as Executive Committee, with Brian as an alternate.

IV. QuickBooks Consultation

Chuck described current and past issues with PHOA bookkeeping and suggested hiring a professional consultant to review PHOA's books. Cost is \$395 an hour. Discussion ensued; to be explored further.

The meeting was adjourned at 11:45 p.m.

Respectfully submitted,



Diana Ungerleider, PHOA Secretary