

Invoice #003 – Invoice for January 2018

Date: 2/03/2018

To: Chuck Emerick, PHOA Treasurer

Wednesday, 1/03/18 go to post office, retrieve mail, go to bank, deposit checks	.5 hours
Friday, 1/05/18 go to post office, retrieve mail, go to bank, deposit checks	.5 hours
Thursday, 1/11/18 go to post office, retrieve mail, go to bank, deposit checks	.5 hours
Friday, 1/12/18 go to post office, retrieve mail, go to bank, deposit checks	.5 hours
Wednesday, 1/17/18 go to post office, retrieve mail, go to bank, deposit checks	.5 hours
Friday, 1/19/18 go to post office, retrieve mail, go to bank, deposit checks	.5 hours
Tuesday 1/23/18 go to post office, retrieve mail, email Chuck & Diana re ballots	.5 hours
Wednesday, 1/24/18 go to post office, retrieve mail, email Chuck & Diana re ballots	.5 hours
Friday, 1/26/18 go to post office, retrieve mail, email Chuck & Diana re. ballots, go to bank, deposit checks	.75 hours
Monday, 1/29/18 go to post office, retrieve mail, email Chuck & Diana re. ballots	.5 hours
Wednesday, 1/31/18 go to post office, retrieve mail, email Chuck & Diana re. ballots	.5 hours

Total hours: 5.75 hours

**Total amount due: \$172.50**

Thank you for your business!

Clare McCaffrey

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